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| --- | --- | --- | --- | --- | --- | --- | --- |
| **Name of activity, event, and location** | **Hike** | **Date of risk assessment** |  | **Date of next review** | **Next time** | **Name of person doing this risk assessment** | **Karen McGarry** |

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| **What hazard have you identified? What are the risks from it?** | **Who is at risk?** | **How are the risks already controlled?**  **What extra controls are needed?** | **What has changed that needs to be thought about and controlled?** |
| **A hazard** is something that may cause harm or damage.  **The risk** is the harm that may occur from the hazard. | For example: young people,  leaders,  visitors | **Controls** are ways of making the activity safer by removing or reducing the risk from it.  For example, you may use a different piece of equipment or you might change the way you do the activity. | Keep **checking** throughout the activity in case you need to change what you’re doing or even **stop** the activity.  This is a great place to add comments which will be used as part of the review. |
| **Hazard:** Lost children  **Risk**: Lost children | Young people | Ensure minimum ratio met  Regular head counts  Register at beginning & end of activity  Young people advised to never go out of sight of adults |  |
| **Hazard:** Vehicles  **Risk:** collision causings injuries | All | Only cross at zebra/pelican crossings or use green cross code  Ensure everyone isn’t walking too close to the kerb  Ensure everyone walks on the path if available; if not available, then everyone should walk on the right-hand side of the road facing oncoming traffic, in single file ideally with an adult at the front, middle and back of the line wearing a hi-viz jacket |  |
| **Hazard:** Uneven ground, undone shoelaces,  **Risk**: Slips, trips & falls causing injury | All | Keep an eye on shoelaces  Advise everyone to look where they are walking  Take a small first aid kit |  |
| **Hazard**: Open water  **Risk**: Drowning | All | All to be made aware of areas of deep water  Young people to be supervised at all times |  |
| **Hazard: Animal/Plant/Insects**  **Risk: stings & bites** | All | Young people will be advised not to touch any plants or animals unless told they can  Young people advised NOT to eat anything found on route  Parents advised to apply insect repellent before the event starts |  |
| **Hazard:** Extreme Cold/Heat  **Risk:** hypo/hyperthermia/sunstroke | ALL | Appropriate measures to be taken as weather dictates  Advise parents to apply sunscreen before event and reapply when necessary  Appropriate clothing should be worn |  |