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| **Name of activity, event, and location** | **Soft Archery** | **Date of risk assessment** | **July 2023** | **Date of next review** | **Annually** | **Name of person doing this risk assessment** | **Karen McGarry** |

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| **What hazard have you identified? What are the risks from it?** | **Who is at risk?** | **How are the risks already controlled?**  **What extra controls are needed?** | **What has changed that needs to be thought about and controlled?** |
| **A hazard** is something that may cause harm or damage.  **The risk** is the harm that may occur from the hazard. | For example: young people,  adults,  visitors | **Controls** are ways of making the activity safer by removing or reducing the risk from it.  For example, you may use a different piece of equipment or you might change the way you do the activity. | Keep **checking** throughout the activity in case you need to change what you’re doing or even **stop** the activity.  This is a great place to add comments which will be used as part of the review. |
| Hazard – numbers of participants  Risk – injury | ALL | Only 2 participants at a time. All others to sit well behind and be supervised by another adult |  |
| Hazard – Injury from equipment  Risk - Injury | ALL | No shooting until all young people are ready.  Adults will say when young people may collect arrows |  |
| Hazard – arrows missing target  Risk – Injury | ALL | Targets to be placed in front of cabinets (if indoors) or in front of wall.  Young people not allowed to move forward until instructed by adult |  |
| Hazard – hair/loose clothing tangled in bow or arrow  Risk – hair ripped out/arrow veers off – causing injury | ALL | All young people should have hair tied back and no loose clothing – neckers to be removed. |  |
| Hazard – bow hitting forearm  Risk – bruising | ALL | All participants to be provided with arm guards |  |
| Hazard – not pointing bow at target  Risk – injury | ALL | All participants to be advised that they must at all times have arrows pointing towards targets as part of safety briefing |  |
| Hazard – inexperienced archers  Risk – injury | ALL | Before anyone picks up a bow, the Activity Team Leader will give a safety briefing and demonstrate how to shoot safely.  Each participant will be checked before shooting |  |
| Hazard – entrances  Risk – injury | ALL | Ensure only one entrance to the area is available and other entrances blocked |  |
| Hazard – safety briefing not given  Risk – injury | ALL | Safety briefing:  Clothing and jewellery. Loose material in full-cut sleeves may catch and slow bowstring movement. It can cause the arrow to deflect sideways and be a danger to others. In general, clothing needs to fit without constriction so a full range of movement.  Use arm guards to avoid bruising to forearm. |  |